



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator *JCN*
RE: General Information
DATE: November 6, 2015

The following meetings are scheduled for the week of **November 7 – November 13:**

Tuesday, November 10th

5:30 p.m. City Council Special Meeting, agenda attached

- Council Chambers Training
- Broadband Consultants Report - Vantage Point
- Goldenrod Avenue Discussion Update
- Stormwater Permit Ordinance Discussion
- Visitor Center Discussion
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner served at 5:00 p.m.

Wednesday, November 11th

Veteran's Day – City Offices **Closed**

1. Attached please find **follow-up** information requested by **Councilman McGrath** from the **November 2, 2015 City Council Meeting** regarding **work on Spruce Avenue and Warlow Drive** provided by **Development Services Director Hamilton**.
2. Attached please find the **applications** for the **City Council Ward 2 vacancy position**.
3. Attached please find a **memorandum** from **Gillette Campbell County Airport** regarding the **Gillette-Campbell County Airport Reports January 2015 through October 2015 Passengers**.
4. Attached please find a **memorandum** from **Public Works Director Wilde** regarding the **Sweeper Pile Removal**.
5. Attached please find a **memorandum** from **Development Services Director Hamilton** regarding the **Campbell County Fire Station No. 3 Project Update**.
6. Attached please find a **memorandum** from **WAM** regarding **Voting Delegates for the 2016 WAM Winter Workshop** held on **February 17 – February 19, 2016**. Form must be completed and mailed in by January 15, 2016.
7. Attached please find the **Board of Examiners agenda** dated **November 10, 2015** and the **October 13, 2015 meeting minutes**.
8. Attached please find the **Campbell County Public Land Board agenda** dated **November 12, 2015** and the **October 8, 2015 meeting minutes**.

9. Attached please find a **pamphlet** from **Black Hills Corporation** about **Black Hills Corporation merging with Source Gas**.
10. Attached please find a **flyer** from the **University of Wyoming** regarding **Saturday University** on **November 12, 2015** beginning at **5:30 P.M.** located at the **Campbell County Public Library**.
11. Attached please find a **flyer** from the **Rockpile Museum** regarding the **Christmas Crafts Family Day** on **December 12, 2015** beginning at **10:00 A.M.**
12. Attached please find a **flyer** from the **Rockpile Museum** regarding **Coffee with the Director** on the **first Friday of every month** beginning at **9:00 A.M.**

JCN/ale

	<p>Special Meeting Tuesday, November 10, 2015 Meeting: 5:30 p.m. Third Floor Community Room</p>

Dinner served at 5:00 p.m. in the Third Floor Community Room

Agenda Topics:

- Council Chambers Training
- Broadband Consultants Report – Vantage Point
- Goldenrod Avenue Discussion Update – Development Services Director Hamilton
- Storm Water Permit Ordinance Discussion – Development Services Director Hamilton
- Visitor Center Discussion
- **ACTION ITEM:** Council Consideration for the Acceptance of the Complete Package Guaranteed Maximum Price (GMP) Proposal Prepared by Van Ewing Construction, Inc., for the Gillette College Student Housing, Phase II Project in the Amount of \$_____.
- **ACTION ITEM:** Council Consideration of Amendment #2 to the Professional Services Agreement with MOA, Wyoming, Inc., dba MOA Architecture, for Full Construction Administration Services and Additional Structural Design of the Gillette College Student Housing, Phase II Project in the Amount of \$_____.
- **ACTION ITEM:** Council Consideration of Amendment #1 to the Professional Services Agreement with Strata, a Professional Services Corporation, for Materials Testing Services for all Bid Packages Associated with the Gillette College Student Housing, Phase II Project in the Amount of \$_____.
- Review November 17th Council Agenda Items
- Executive Session

Upcoming Work Session Topics:

November 16 – (MONDAY) SPECIAL MEETING

- Ward 2 Council Vacancy Interviews
- Executive Session
 - Appointment of a Public Officer
- Announcement of Council Member for Ward 2 Vacancy (Tentative)

November 24 - CANCELED

December 8 – SPECIAL MEETING

- **ACTION ITEM:** Second Reading of Ordinance for the Approval of the Resubdivision of Lot 6 and Tract A of the RC Ranch Business Park PUD Plat
- Emergency Response Procedures
- Review December 15th Agenda
- Executive Session
 - Personnel

December 22 - CANCELED

December 29 – CANCELED

January 12

- Consolidated Dispatch
- Review January 19th Agenda
- Executive Session

January 26

- Review February 2nd Agenda
- Executive Session

Upcoming City/County/Town of Wright Dinner Meeting – December 2nd – 5:30 p.m. (Town of Wright Town Hall)

- Joint MOU Agreement for Fox Park Road (Tentative)

Upcoming Council Pre-Meeting Topics:

November 17

- Country Club Golf Course Discussion
- Mobile Technology Presentations
- Retail Liquor License Discussion – Brent Eischeid
- Review November 17th Agenda
- Executive Session
- Reception for New Council Member, 6:45 p.m., Council Chambers (Tentative)

December 1

- Power Generation Update
- Discussion of Power Fund
- Review December 1st Agenda
- Executive Session
- Reception for New Council Member, 6:45 p.m., Council Chambers (Tentative)

December 15

- Water Season Debrief
- Audit Discussion (Tentative)
- Review December 15th Agenda
- Executive Session
 - Personnel

January 5

- Review January 5th Agenda
- Executive Session

January 19

- CCJP Fire Board Quarterly Update
- Cam-Plex Quarterly Update
- ECED Quarterly Update
- Gillette Main Street Quarterly Update
- Review January 19th Agenda
- Executive Session

January 26

- Review January 26th Agenda
- Executive Session

New Agenda Items for November 17, 2015

1. Swearing in of Ward 2 Council Member
(Swearing In Ceremony)
2. Council Consideration of a Resolution to Amend Resolution No. 1060, Previously Adopted April 1, 2002, Regarding Recruitment Incentives for Certain Police Department Positions.
(New Business – Consent Agenda)
3. Council Consideration of a Parade Permit on December 6th, from 4:30 p.m. to 7:00 p.m., Located on Gillette Avenue Between 1st Street and 7th Street, for the Parade of Lights Requested by the Gillette Main Street Committee.
(New Business – Consent Agenda)
4. Council Consideration for the Acceptance of Subdivision Improvements for the Parkside Estates - Filing I, Installed by GW Construction, LLC, on Behalf of the Developer, Harlan Development.
(New Business – General Agenda)
5. Council Consideration for the Acceptance of Public Improvements for the Potter Avenue Quiet Zone Improvement Project, Installed by S&S Builders, LLC, in the Amount of \$215,661.50 (1% Project and Wyoming Department of Transportation TAP [Transportation Alternatives Program] Grant).
(New Business – General Agenda)
6. Council Consideration of City's Concurrence with Wyoming Department of Transportation's Bid Award for the Boxelder Road Extension Project from Hwy 50 to Overdale Drive (Urban Systems Project) and Approval of an Amendment of the Cooperative Agreement to Adjust Funding Distribution. (Urban Systems Funding and 1% Funding)
(New Business – General Agenda)
7. Appointment of Liaison for Boys & Girls Club
(Appointments)
8. Public Hearing for the Visitors Center Project Grant Application to the Business Ready Community Grant and Loan Program.
(Special Orders of the Day)
9. Council Consideration of a Resolution Authorizing Submission of an Application to the Business Ready Community Grant and Loan Program for a Community Enhancement Grant Project on Behalf of the Governing Body for the City of Gillette for the Visitors Center Project for a Grant Amount not to Exceed \$500,000.00.
(Special Orders of the Day)

**Afton Evans** <aftone@gillettewy.gov>

Pre-Meeting Follow-up from 11/2 Council Meeting

1 message

Dustin Hamilton <dustinh@gillettewy.gov>

Wed, Nov 4, 2015 at 5:21 PM

To: Carter Napier <CarterN@gillettewy.gov>, Patti Davidsmeier <Patti@gillettewy.gov>, Afton Evans <aftone@gillettewy.gov>

Carter/Patti/Afton,

In response to Councilman McGrath's inquiry about the work going on east of Spruce Avenue and north of Warlow Drive, we have confirmed that the Powder River Mobile Home Park is working on their private street network. They are staging some materials on the parcel to the west that the mobile home park owner also owns.

If you have any additional questions, please let me know.

Dustin

—

Dustin Hamilton, P.E.
Development Services Director
City of Gillette, Wyoming

Phone: 307-686-5265

My email has changed to dustinh@gillettewy.gov



APPLICATION FOR SERVING ON THE
GILLETTE CITY COUNCIL – WARD 2
FOR THE CITY OF GILLETTE

Date: 10-29-15

Name (Print): Michael Conway

Mailing Address: 1609 Monte Vista Ln City: Gillette State: Wy Zip: 82716

Home Address: 1609 Monte Vista Ln City: Gillette State: Wy Zip: 82716

Phone Number: 307-687-0362

Please note: you must be available to interview in person on Monday, November 16, 2015.

I am interested in serving on the Gillette City Council. My reason for applying for the City Council Ward 2 position is as follows:

As I stated when I ran for the position last year, I wish to continue
my father's legacy of serving the people of Gillette; I wish to do in the public
sector what he did in the private. I want to have a voice in the city's
future, as well as be a voice for the people of Ward 2.

(Use Additional Sheets If Necessary)

Place of Employment: Pizza Hut

Profession: Delivery Driver

Title: Driver

Employer's Address: 627 E. Boxelder Rd City: Gillette State: Wy Zip: 82716

Employer's Phone Number: 682-8200

Length of Residency in Gillette: 5 years

I hereby certify that I presently live in Ward 2 of the City of Gillette

Michael Conway
signature required

Please submit application by Friday, October 30, 2015 before 4:00 p.m. to:

City of Gillette - Administration Office
201 E 5th Street, 3rd Floor, Gillette, WY 82716
P.O. Box 3003, Gillette, WY 82717
Tel: 307-686-5203 Fax: 307-686-1593
Email: admn@gillettewy.gov



APPLICATION FOR SERVING ON THE
GILLETTE CITY COUNCIL – WARD 2
FOR THE CITY OF GILLETTE

Date: 10/27/15

Name (Print): Del Shelstad

Mailing Address: 100 W. Hogeve Dr. City: Gillette State: WY Zip: 82716

Home Address: " City: " State: " Zip: "

Phone Number: 307-660-4414 or 686-5787 wrk.

Please note: you must be available to interview in person on Monday, November 16, 2015.

I am interested in serving on the Gillette City Council. My reason for applying for the City Council Ward 2 position is as follows:

(Use Additional Sheets If Necessary)

Place of Employment: Dust Control Inc.

Profession: Business owner Title: V.P.

Employer's Address: 2107A N. HWY 14-16 City: Gillette State: WY Zip: 82716

Employer's Phone Number: 307-686-5787

Length of Residency in Gillette: 50 yrs.

I hereby certify that I presently live in Ward 2 of the City of Gillette


signature required

Please submit application by Friday, October 30, 2015 before 4:00 p.m. to:

City of Gillette - Administration Office
201 E 5th Street, 3rd Floor, Gillette, WY 82716
P.O. Box 3003, Gillette, WY 82717
Tel: 307-686-5203 Fax: 307-686-1593
Email: admn@gillettewy.gov



**APPLICATION FOR SERVING ON THE
GILLETTE CITY COUNCIL – WARD 2
FOR THE CITY OF GILLETTE**

Date: 10-28-15

Name (Print): Jessica Seders

Mailing Address: 4101 Hackamore Ct City: Gillette State: WY Zip: 82718

Home Address: Same City: _____ State: _____ Zip: _____

Phone Number: 307-689-8369

Please note: you must be available to interview in person on Monday, November 16, 2015.

I am interested in serving on the Gillette City Council. My reason for applying for the City Council Ward 2 position is as follows:

I am interested in serving on the Gillette City Council because of my passion for community involvement and community service. I have had the privilege of working with the city council and many other groups within our community. During this time, I have been shown that our strength as a community is not by accident, we continually work together to make Gillette a place to live, work, and play. The city has a bright future in terms of innovation because of our "can-do attitude". It is this attitude we need to capitalize on in order to retain and grow the talent within Gillette.

(Use Additional Sheets If Necessary)

Place of Employment: Gillette Main Street

Profession: Manager Title: Executive Director

Employer's Address: PO Box 7256 City: Gillette State: WY Zip: 82717

Employer's Phone Number: 307-689-8369

Length of Residency in Gillette: 5 ½ Years

I hereby certify that I presently live in Ward 2 of the City of Gillette


signature required

Please submit application by Friday, October 30, 2015 before 4:00 p.m. to:

City of Gillette - Administration Office
201 E 5th Street, 3rd Floor, Gillette, WY 82716
P.O. Box 3003, Gillette, WY 82717
Tel: 307-686-5203 Fax: 307-686-1593
Email: admn@gilletfewy.gov



APPLICATION FOR SERVING ON THE
GILLETTE CITY COUNCIL – WARD 2
FOR THE CITY OF GILLETTE

Date: 10-27-15

Name (Print): Bryan Renken

Mailing Address: 4508 Hi-Line Rd. City: Gillette State: WY Zip: 82718

Home Address: 4508 Hi-Line Rd. City: Gillette State: WY Zip: 82718

Phone Number: 307-660-0101

Please note: you must be available to interview in person on Monday, November 16, 2015.

I am interested in serving on the Gillette City Council. My reason for applying for the City Council Ward 2 position is as follows:

Looking to become more active in the community. I see
this as a way to give back to the community that has
given me so much.

(Use Additional Sheets If Necessary)

Place of Employment: Renken Plumbing & Heating

Profession: Master Plumber and Master HVAC Title: Owner

Employer's Address: 4508 Hi-Line Rd. City: Gillette State: WY Zip: 82718

Employer's Phone Number: 307-660-0101

Length of Residency in Gillette: 35

I hereby certify that I presently live in Ward 2 of the City of Gillette

[Signature]
signature required

Please submit application by Friday, October 30, 2015 before 4:00 p.m. to:

City of Gillette - Administration Office
201 E 5th Street, 3rd Floor, Gillette, WY 82716
P.O. Box 3003, Gillette, WY 82717
Tel: 307-686-5203 Fax: 307-686-1593
Email: admn@gillettewy.gov



APPLICATION FOR SERVING ON THE
GILLETTE CITY COUNCIL – WARD 2
FOR THE CITY OF GILLETTE

Date: 10/26/15

Name (Print): DAVID S. YAHNEL

Mailing Address: 652 Lakeland Hills Dr City: Gillette State: WY Zip: 82716

Home Address: Same City: _____ State: _____ Zip: _____

Phone Number: (307) 686-1902

Please note: you must be available to interview in person on Monday, November 16, 2015.

I am interested in serving on the Gillette City Council. My reason for applying for the City Council Ward 2 position is as follows:

Please see attached documents

(Use Additional Sheets If Necessary)

Place of Employment: Campbell County School District (Lakeview Elementary)

Profession: Paraprofessional for Artistic Students Title: Paraprofessional

Employer's Address: 1000 W. 8th St. City: Gillette State: WY Zip: 82716

Employer's Phone Number: (307) 682-5171 (School Dist.) / (307) 682-7293 (Lakeview)

Length of Residency in Gillette: 33 years

I hereby certify that I presently live in Ward 2 of the City of Gillette

[Signature]
signature required

Please submit application by Friday, October 30, 2015 before 4:00 p.m. to:

City of Gillette - Administration Office
201 E 5th Street, 3rd Floor, Gillette, WY 82716
P.O. Box 3003, Gillette, WY 82717
Tel: 307-686-5203 Fax: 307-686-1593
Email: admn@gillettewy.gov



APPLICATION FOR SERVING ON THE
GILLETTE CITY COUNCIL – WARD 2
FOR THE CITY OF GILLETTE

Date: Oct 19, 2015

Name (Print): Billy Montgomery

Mailing Address: 4105 Tepee St City: Gillette State: WY Zip: 82718

Home Address: 4105 Tepee St City: Gillette State: WY Zip: 82718

Phone Number: 307-680-4650

Please note: you must be available to interview in person on Monday, November 16, 2015.

I am interested in serving on the Gillette City Council. My reason for applying for the City Council Ward 2 position is as follows:

Please see attached sheet.

(Use Additional Sheets If Necessary)

Place of Employment: Campbell County Coroner Office

Profession: _____ Title: Deputy Coroner

Employer's Address: 600 W. Boxelder Rd City: Gillette State: WY Zip: 82718

Employer's Phone Number: Suite 100 307-687-6179

Length of Residency in Gillette: 38 yrs

I hereby certify that I presently live in Ward 2 of the City of Gillette

Billy Montgomery
signature required

Please submit application by Friday, October 30, 2015 before 4:00 p.m. to:

City of Gillette - Administration Office
201 E 5th Street, 3rd Floor, Gillette, WY 82716
P.O. Box 3003, Gillette, WY 82717
Tel: 307-686-5203 Fax: 307-686-1593
Email: admin@gillettewy.gov



APPLICATION FOR SERVING ON THE
GILLETTE CITY COUNCIL – WARD 2
FOR THE CITY OF GILLETTE

Date: 10/23/2015

Name (Print): Richard Donovan Holland

Mailing Address: 1212 Arapahoe Ave. City: Gillette State: WY Zip: 82718

Home Address: 1212 Arapahoe Ave. City: Gillette State: WY Zip: 82718

Phone Number: (307) 670-3123

Please note: you must be available to interview in person on Monday, November 16, 2015.

I am interested in serving on the Gillette City Council. My reason for applying for the City Council Ward 2 position is as follows:

Since the City Council directly affects the social balance and economic climate of Gillette, I want to be a balancing, mediating, moderating, forward-thinking, public responsive ear, voice, and hands to continue and enhance positive civic and economic development making Gillette a "Great Home!" I want to use the wisdom and ideas gathered from fellow citizens in my 40 plus years as an active citizen in my Home - Gillette. Since I don't believe that council members should step forward to further personal agendas, I will work extra hard to bring the ideas, concerns, and needs of my constituents to the forefront. I believe Gillette needs a positive image and strong exposure as an ideal home for a diverse economic landscape that provides not only jobs, but an atmosphere that encourages more development and cooperative economic conditions. Importantly to local development and social conditions and interactions, I want to work to continue and enhance a positive, resourceful, citizen benefiting City-County cooperation and coordination. [Next]

(Use Additional Sheets If Necessary)

Place of Employment: Starbuck's

Profession: Barista Title: _____

Employer's Address: 1215 South Douglas Highway City: Gillette State: WY Zip: 82716

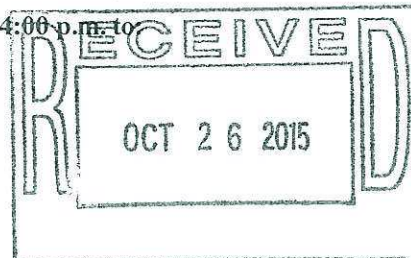
Employer's Phone Number: (307) 682-3751

Length of Residency in Gillette: 1973 to 2004 then 2006 to Present - 40 years

I hereby certify that I presently live in Ward 2 of the City of Gillette

Richard D. Holland
signature required

Please submit application by Friday, October 30, 2015 before 4:00 p.m. to
City of Gillette - Administration Office
201 E 5th Street, 3rd Floor, Gillette, WY 82716
P.O. Box 3003, Gillette, WY 82717
Tel: 307-686-5203 Fax: 307-686-1593
Email: admn@gillettewy.gov





APPLICATION FOR SERVING ON THE
GILLETTE CITY COUNCIL – WARD 2
FOR THE CITY OF GILLETTE

Date: OCT 16 2015

Name (Print): Delbert T. McKannan

Mailing Address: 509 E 8th City: Gillette State: WY Zip: 82716

Home Address: 509 E 8th City: Gillette State: WY Zip: 82716

Phone Number: 307 686 5207

Please note: you must be available to interview in person on Monday, November 16, 2015.

I am interested in serving on the Gillette City Council. My reason for applying for the City Council Ward 2 position is as follows:

TO SEE GILLETTE Cleaner and Safer
to Live in.

Try to Find thing that City to Save money.
FOR A JOB THATS NOT SO HARD
AND PHYSICALLY HELP OUT WITH
SS AND MEDICARE

(Use Additional Sheets If Necessary)

Place of Employment: Retired OLDFIELD

Profession: _____ Title: _____

Employer's Address: _____ City: _____ State: _____ Zip: _____

Employer's Phone Number: _____

Length of Residency in Gillette: 40+ years

I hereby certify that I presently live in Ward 2 of the City of Gillette

Delbert T. McKannan
signature required

Please submit application by Friday, October 30, 2015 before 4:00 p.m. to:

City of Gillette - Administration Office
201 E 5th Street, 3rd Floor, Gillette, WY 82716
P.O. Box 3003, Gillette, WY 82717
Tel: 307-686-5203 Fax: 307-686-1593
Email: admn@gillettewy.gov

2000 Airport Road, Suite 108
Gillette, WY 82716



Office (307) 686-1042
Fax (307) 686-1471

November 2, 2015

FOR IMMEDIATE RELEASE

Gillette-Campbell County Airport Reports January 2015 through October 2015 Passengers

GILLETTE, WY (November 2, 2015) – Gillette-Campbell County Airport today announced air passenger traffic for the first ten (10) months of 2015 have increased by approximately 22% compared to the first ten (10) months of 2014. Also during this timeframe travelers to Denver have increased by 51%. During October 2015 the airport welcomed 5,742 arriving and departing passengers. Year-to-date, the airport has served 52,189 travelers. The airport is on pace to break the all-time record high passenger total that was set in 2011.

October 2015 Traffic Recap

	October 2015	October 2014	% Change	2015 Y-T-D	2014 Y-T-D	% Change
Passenger totals	5,742	4,487	+28%	52,189	42,942	+22%

Airport Director Jay Lundell attributes the increase in total passengers to the introduction of Jet service in February, which has proven to be popular for both the business and leisure traveler. The aircraft is a 50 passenger Canada Regional Jet. The Airport is served with two daily United Airlines flights to and from Denver, Colorado (one (1) Saturday), and one daily Delta Airlines flight to and from Salt Lake City, Utah.

Mr. Lundell thanks SkyWest Airlines, WYDOT Aeronautics Division, officials from Campbell County and the City of Gillette, and the Air Service Enhancement Committee for working diligently these past two years to bring Jet service to our area.

About Gillette-Campbell County Airport

The Gillette-Campbell County Airport is located in northeastern Wyoming in a major energy producing part of the country known as the Powder River Basin. Gillette-Campbell County is at the hub of this basin, and the airport serves the commercial air service and general aviation needs for a large portion of northeastern Wyoming, western South Dakota, and southeastern Montana.

Contact:

Jay Lundell

307-686-1042 X8



CITY OF GILLETTE

Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

DEPARTMENT OF PUBLIC WORKS ADMINISTRATION DIVISION

TO: J. Carter Napier, City Administrator
FROM: Sawley Wilde, Public Works Director *SW*
DATE: November 2, 2015
RE: Sweeper Pile Removal

As you are aware, during the course of the summer we identified, through the use of engineering consultants, different options available for the removal of the existing sweeper pile in the Warlow Yard. Staff considered all the options, and we chose the most cost effective one, which was to rent the needed screener and other equipment, and screen out the trash from the pile. The trash was then hauled to the landfill and disposed of at a cost of \$75.00 per ton, for tipping fees. The remaining material was tested and stored in the Warlow Yard to use for fill material. During this project, we hauled 1,400 tons (2,799,800 pounds) of trash to the landfill.

The following is a breakdown of the associated costs to dispose of the street sweepings.

Internal costs associated with this project:

Total Man Hours:	880
Labor (not including benefits):	\$17,930.45
Equipment Cost:	<u>\$17,959.37</u>
Total Internal Cost:	\$35,889.82

External costs (for equipment rental) associated with this project:

Wyoming Machinery:	\$ 6,490.24
Krehmeyer/Sifuentes:	\$16,380.00
Power Screening:	<u>\$12,345.00</u>
Total External Cost:	\$35,215.24

External costs for disposing of material:

Campbell County Landfill (2,799,800 pounds - 1,400 tons)	\$105,010.50
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Total Cost of Project: \$176,115.56

From this point forward, we anticipate that we can dispose of the yearly street sweepings at a greatly reduced cost, since we have a manageable amount to deal with. The yearly disposal cost will be budgeted for in our operations budget.

Please let me know if you would like additional information.

SW/kk



CITY OF GILLETTE

Engineering & Development Services
Engineering Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5265
www.gillettewy.gov

MEMORANDUM

DATE: November 4, 2015

TO: Mayor and City Council
Campbell County Board of Commissioners
Carter Napier, City Administrator *JCN*
Robert Palmer, Commissioners Administrative Director

FROM: Dustin Hamilton, P.E., Development Services Director *DH*

RE: Campbell County Fire Station No. 3 Project Update

The project team, Schutz-Foss Architects, Hladky Construction, Inc., and representatives from the Campbell County Fire Department, the Joint Powers Fire Board, and the City of Gillette, have been working on the design and cost estimating of the new Fire Station No. 3 for the past two months. At this time, based upon estimates provided by Hladky Construction, Inc., it appears the requests from the Fire Department to increase the footprint of the Fire Station No. 7 Prototype to expand the dayroom, expand the dorm rooms/office, provide better access to mechanical space, and add an exterior storage shed can be implemented into the project based upon the current budget and proposed site layout. Based upon this development, a change order in the amount of \$25,000 to the design contract to include the additional building footprint and modifications from the prototype design has been executed with Schutz-Foss Architects.

During the design a couple of additional requests have been identified, which include a full brick veneer and LED lighting. At this time, it is recommended that these improvements be included in the bid package as ADD ALTERNATES and if funding/budget allow, they can also be included in the project scope.

The foundation as proposed, will consist of a deep foundation (driven piles) with a structural floor system. The roadway/utility design is approximately 95% complete, the final plat to create the lot for the new fire station and dedicate the Right-of-Way for Wenger Drive has been approved by the City Council, and the re-zoning of the property has been heard on second reading of Ordinance, with the third reading scheduled for November 17, 2015.

The design team will be working over the next couple of months to complete the design and the Construction Manager at Risk will continue assist with preliminary pricing and be working to develop bid packages. It is anticipated at this time, that the project will be ready to bid in early 2016.

Additional updates will be provide as the project progresses.

Cc: Campbell County Fire Board
Kevin King, P.E., Campbell County Public Works Director
Ron Smith, Interim Fire Chief
Kyle Gillette, Schutz-Foss Architects
Scott Heibult, Hladky Construction, Inc.



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Clerks (Please pass to Mayors and Council Members)

FROM: Earla Checchi, Finance Manager

SUBJECT: Voting Delegates for the 2016 WAM Winter Workshop (February 17-19, 2016)

DATE: October 26, 2015

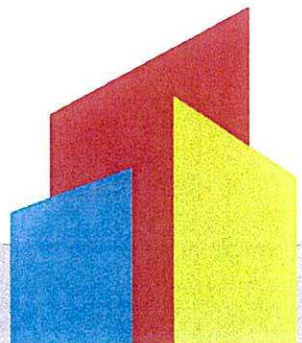
WAM will hold a business meeting at the Winter Workshop in Cheyenne on Wednesday afternoon, February 17, 2016 at Little America following the legislative review. **Any** individual member of WAM is entitled to speak during the business meeting. However when a vote is taken **only the official voting delegate, or the alternate**, is allowed to vote for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

Please complete the attached form and mail/fax it to WAM by Friday, January 15, 2016. We appreciate your cooperation on this matter to ensure each municipality is represented by a person who has been duly authorized by your governing body to vote at the business meeting.

If you find your official delegate is not able to attend the Winter Workshop at the last moment, you may re-appoint someone else. In order for this change to be accepted we do need the change **in writing**. You may send/fax it to the WAM office by Friday, January 15, 2016 or your voting delegate may bring the written change/authorization to Winter Workshop and submit it to the WAM registration desk **by Wednesday, February 17, 2016 before 11:00am**. After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the winter business meeting!





Wyoming
Association of
Municipalities
Building Strong Communities

**WYOMING ASSOCIATION OF MUNICIPALITIES
2016 WAM WINTER WORKSHOP
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2016 WAM Winter Workshop Business Meeting in Cheyenne, Wednesday, February 17, 2016.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council:

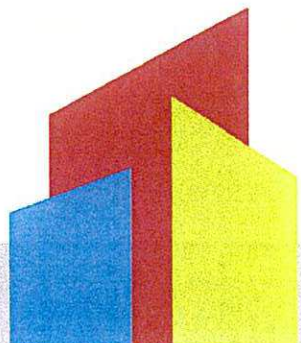
Attest: _____ (City/Town Clerk)

PLEASE MAIL/FAX TO WAM NO LATER THAN January 15, 2016

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 632-0398, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org





CITY OF GILLETTE

Development Services Department
Building Inspection Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5260
www.gilletthewy.gov

MEMORANDUM

TO: Board of Examiners – John Alt, Chairman; Scott Heibult, Vice-Chairman; Steve King, Jaye Drake, Brian Shippy, Chad Renken, Weston Scott, Dale Phipps, and Dean Thompson.

CC: Administration
Carter Napier, City Administrator
Charlie Anderson, City Attorney
Dustin Hamilton, P.E., Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – November 10, 2015

DATE: November 5, 2015

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, November 10, 2015 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m. in the Engineering Conference Room.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

Agenda	<p style="text-align: center;">BOARD OF EXAMINERS REGULAR MEETING</p> <p style="text-align: center;">November 10, 2015 12:00 p.m. to 2:00 p.m. City of Gillette – City Hall 2nd Floor Community Conference Room</p>
Call to Order	John Alt, Chairman
Approval of Minutes	Regular Meeting of October 13, 2015
Unfinished Business	
New Business	
Approval of Contractor License Applications	Individual Trade License Applications Contractor License Applications (Class A, B, C, D, F and R)
Announcements	The next Regular Meeting will be on Tuesday, December 8, 2015.
Adjournment	

BOARD OF EXAMINERS MEETING MINUTES

Regular

October 13, 2015

12:30 p.m.

Board Members present: Chairman John Alt, Vice Chairman Heibult, Steve King, Jaye Drake, Chad Renken, Weston Scott, and Dean Thompson.

Board Members absent: Brian Shippy and Dale Phipps.

Staff Members present: Dustin Hamilton, Development Services Director; Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Kim King, Administrative Assistant.

John Alt, Chairman, called the meeting to order.

Approval of Minutes

Chairman Alt called for approval of the September 8, 2015, Regular Meeting Minutes. It was moved by Dean Thompson, seconded by, Steve King to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: King, Drake, Renken, Scott, Thompson, Vice Chairman Heibult, and Chairman Alt. Motion carried.

Unfinished Business

There was none.

New Business

There was none.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ALLISON, MATTHEW of GILLETTE, WY • JOUR ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 2132
BAKER, DANIEL of TORRINGTON, WY • APPR GAS PIPEFITTER, VALLEY PLUMBING & HEATING Lic# 2739
BAKER, DANIEL of TORRINGTON, WY • APPRENTICE PLUMBER, VALLEY PLUMBING & HEATING Lic# 2741
BONE, CODY of GILLETTE, WY • MASTER GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 1617
BONE, CODY of GILLETTE, WY • MASTER PLUMBER, RENKEN PLUMBING LLC Lic# 1618
BREDTHAUER, CHARLES E of GILLETTE, WY • MASTER ELECTRICIAN, BULLDOG INC Lic# 2171
CARRUTH, MICHAEL of MILLS, WY • MASTER ELECTRICIAN, ITC ELECTRICAL TECHNOLOGIES Lic# 2193
ELLENDER, JAMES of GILLETTE, WY • JOURNEYMAN PLUMBER, WEST CONSTRUCTION LLC Lic# 2736
EVENSON, DOUG of GILLETTE, WY • MASTER PLUMBER, CAMPBELL COUNTY Lic# 2220
GOULD, DONALD of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, SCOTT BROTHERS INC Lic# 2733
HANSULD, BEN of CASPER, WY • MASTER ELECTRICIAN, CASPER ELECTRIC INC Lic# 2318

JAMES, WILLIAM of DELTA, CO • MASTER ELECTRICIAN, HOMETOWN ELECTRIC INC Lic# 2730
 LEE, RYAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2362
 LEE, RYAN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2363
 MEANS, ERIK of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2378
 NELSON, DAVID of SHERIDAN, WY • MASTER ELECTRICIAN, WYOMING ELECTRIC INC Lic# 2383
 SCHIPPOREIT, TATE of GILLETTE, WY • MASTER ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 1828
 SMEBAKKEN, JIM of GILLETTE, WY • MASTER ELECTRICIAN, J & T OILFIELD ELECTRIC LLC Lic# 2735
 SMITH, CHARLES of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, PRO ELECTRIC INC Lic# 1879
 SORENSEN, KEVIN of SHERIDAN, WY • MASTER ELECTRICIAN, JACKSON ELECTRIC INC Lic# 1891
 SUNDQUIST, CHARLENE of GILLETTE, WY • MASTER ELECTRICIAN, HIGH PLAINS ELECTRIC Lic# 1919
 SUNDQUIST, ERIC of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, HIGH PLAINS ELECTRIC Lic# 1920
 SUWANRIT, ANDREW of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING Lic# 1923
 SUWANRIT, ANDREW of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING Lic# 1924
 VAN DAM, STEVE of RAPID CITY, SD • MASTER HVAC TECH, PRECISION MECHANICAL Lic# 1974
 WEBB, JACOB of DELTA, CO • JOURNEYMAN ELECTRICIAN, HOMETOWN ELECTRIC INC Lic# 2731
 WILLIAMS, JASON of OGDEN, UT • MASTER ELECTRICIAN, LINE SIDE ELECTRIC INC Lic# 2024
 WISCOMBE DAN of OGDEN, UT • JOURNEYMAN ELECTRICIAN, LINE SIDE ELECTRIC INC Lic# 2047

It was moved by Scott Heibult, seconded by Dean Thompson, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Drake, Renken, Thompson, King, Vice Chairman, and Chairman Alt. Board Member Scott abstained. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

ACCENT LANDSCAPES INC. of GILLETTE, WY • RICK STASKIEWICZ, LANDSCAPING & FENCING
 ADVANCED BUILDERS INC of SPEARFISH, SD • ANDRE AGER, GENERAL CONTRACTOR
 ALBERTO RAMIREZ DRYWALL of LEHI, UT • ALBERTO RAMIREZ, WIND SIDING GUTTER GARAGE DOOR
 ALLIANCE ROOFING INC of AURORA, CO • DAVE LASECKE, GENERAL ROOFING
 ARNING COMPANIES INC of CASSVILLE, MO • RANDY STOCKTON, MISCELLANEOUS
 ARTISAN ENTERPRISE of SIOUX FALLS, SD • ADAM DECKER, FRAMING
 BEARLODGE SPRAY FOAM & COATING of SUNDANCE, WY • JOSHUA KAMMERER, INSULATION
 BRAD'S MOBILE HOME PARTS of GILLETTE, WY • BRAD O'BRIEN, WIND SIDING GUTTER GARAGE DOOR
 BRIMLEY NEON INC of SALT LAKE CITY, UT • DAVID BRIMLEY, SIGNAGE
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, EXCAVATION & GRADING
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, LANDSCAPING & FENCING
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, NONSTRUCTURAL CONCRETE
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, WATER & SEWER PIPELAYER
 BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, ELECTRICAL
 BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, GENERAL CONTRACTOR
 BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, WATER & SEWER PIPELAYER
 CASCADE CONSTRUCTION INC of MOORCROFT, WY • STEVEN WALIEZER, GENERAL CONTRACTOR
 CASPER ELECTRIC INC of CASPER, WY • BEN HANSULD, ELECTRICAL
 CENTURY GLASS CO of RAPID CITY, SD • JAKE SCHAD, WIND SIDING GUTTER GARAGE DOOR
 CLAUS LLC of GILLETTE, WY • WADE BURR, MISCELLANEOUS
 COLSON CONSTRUCTION of GILLETTE, WY • JACK COLSON, TRIM CARPENTRY PAINT FLOORING
 CONCRETE STABILIZATION TECHNOLOGIES INC of DENVER, CO • CLINT MATHIS, NONSTRUCT CONCRETE
 DOUD BTS of GOLDEN, CO • MATTHEW SHAW, GENERAL CONTRACTOR
 DOUD BTS of GOLDEN, CO • TONY HABERTHIER, WATER & SEWER PIPELAYER
 ELCO DRILLING CO of CASPER, WY • RICHARD LUDWIG, MISCELLANEOUS
 EM BUILDERS GILLETTE LLC of CHEYENNE, WY • DAN EDEEN, GENERAL CONTRACTOR
 FOOTHILLS HOMES INC of RAPID CITY, SD • DALE TECKLENBURG, MANUFACTURED HOME INSTALLATION
 GEOTECH FOUNDATION CO-WEST of HILLSBORO, OR • JOHN MARTIN, MISCELLANEOUS

GOODSSELL HARDWOOD FLOORING of RAPID CITY, SD • CHRIS STANIFER, TRIM CARPENTRY, PAINT FLOOR
 HIGH PLAINS ELECTRIC of GILLETTE, WY • CHARLENE SUNDQUIST, ELECTRICAL
 HOLLAND PAVING INC of WICHITA, KS • GEORGE HOLLAND, NONSTRUCTURAL CONCRETE
 HOMETOWN ELECTRIC INC of DELTA, CO • WILLIAM JAMES, ELECTRICAL
 HOWARD IMMEL INC of GREEN BAY, WI • PAUL MARTZKE, GENERAL CONTRACTOR
 INDEPENDENT INDUSTRIAL SERVICES of GILLETTE, WY • STANLEY DYMOND, MISCELLANEOUS
 J & T OILFIELD ELECTRIC LLC of GILLETTE, WY • JIM SMEBAKKEN, ELECTRICAL
 J S ENTERPRISES LLC of CASPER, WY • JOHN STRONG, MISCELLANEOUS
 JACKSON ELECTRIC INC of SHERIDAN, WY • KEVIN SORENSEN, ELECTRICAL
 JERKE INC of GILLETTE, WY • GARY JERKE, EXCAVATION & GRADING
 JERKE INC of GILLETTE, WY • GARY JERKE, NONSTRUCTURAL CONCRETE
 JERKE INC of GILLETTE, WY • GARY JERKE, WATER & SEWER PIPELAYER
 JOE WICKS FLOORING of GILLETTE, WY • JOE WICKS, TRIM CARPENTRY PAINT FLOORING
 KOBALT CONSTRUCTION INC of SALT LAKE CITY, UT • MATTHEW JEPSON, GENERAL CONTRACTOR
 LINE SIDE ELECTRIC INC of OGDEN, UT • JASON WILLIAMS, ELECTRICAL
 M G OIL COMPANY INC of RAPID CITY, SD • RODNEY JOHANSEN, GENERAL CONTRACTOR
 MASTERPIECE BUILDERS LLC of GILLETTE, WY • JAY HOLLENBECK, BUILDING CONTRACTOR
 MH CONSTRUCTION & PAINTING LLC of NORTH GLENN, CO • MARIO HERRERA, WATER & SEWER PIPE
 MH CONSTRUCTION & PAINTING LLC of NORTH GLENN, CO • RICHARD MILLS, BUILDING CONTRACTOR
 NICHOLSON BUILDING & EXCAVATION of WINDSOR, CO • RANDY NICHOLSON, EXCAVATION & GRADING
 NICHOLSON BUILDING & EXCAVATION of WINDSOR, CO • RANDY NICHOLSON, WATER & SEWER PIPELAYER
 NIX SIGN COMPANY LLC of CASPER, WY • CASEY NIX, SIGNAGE
 PARKINSON CONCRETE of GLENROCK, WY • AARON PARKINSON, NONSTRUCTURAL CONCRETE
 PETRIE CONSTRUCTION LLC of GILLETTE, WY • MARK PETRIE, TRIM CARPENTRY PAINT FLOORING
 PHAZE CONCRETE INC of HILDALE, UT • JOHNNY BEAGLEY, STRUCTURAL CONCRETE
 PINNACLE ROOFING LLC of GILLETTE, WY • CHAD STEWART, SHINGLE ROOFING
 POWDER RIVER HEATING & A/C of GILLETTE, WY • ARLYN MAGNUSON, NONSTRUCTURAL CONCRETE
 PRECISION MECHANICAL of RAPID CITY, SD • STEVE VAN DAM, MECHANICAL
 R & R ENTERPRISES/CWC PAINTING of GILLETTE, WY • RAY RAMIREZ, TRIM CARPENTRY PAINT FLOORING
 RAZOR CITY ROOFING & SIDING of ST CLOUD, FL • SHELLY KRISLE, WIND SIDING GUTTER GARAGE DOOR
 RENKEN SEAMLESS GUTTERS LLC of GILLETTE, WY • CASEY RENKEN, WIND SIDING GUT GARAGE DOOR
 ROCKY MOUNTAIN FIRE SYSTEMS of CASPER, WY • MICHAEL FANKHAUSER, LOW VOLTAGE
 ROCKY MOUNTAIN FIRE SYSTEMS of CASPER, WY • MICHAEL FANKHAUSER, FIRE ALARM SYSTEMS
 RUDY'S PAINTING of GILLETTE, WY • RODOLFO HERNANDEZ GARCIA, TRIM CARPENTRY PAINT FLOORING
 SIMPSON ELECTRIC OF COLORADO of LOVELAND, CO • JUSTIN SIMPSON, ELECTRICAL
 SKYLINE BUILDERS INC of MOORCROFT, WY • KIRK NORRIS, GENERAL CONTRACTOR
 SMITH CONSTRUCTION INC of GILLETTE, WY • TERRY SMITH, GENERAL CONTRACTOR
 SMITH CONSTRUCTION INC of GILLETTE, WY • TERRY SMITH, WATER & SEWER PIPELAYER
 SPHERE INC of GILLETTE, WY • PEGGY RITTER, MISCELLANEOUS
 TOTAL LAWN CARE of GILLETTE, WY • TOM MURPHY, LANDSCAPING & FENCING
 USA ENVIRONMENT, LP of HOUSTON, TX • GLENN MINTZ, EXCAVATING & GRADING
 VARGAS CONCRETE INC of LAPORTE, CO • JUAN VARGAS, STRUCTURAL CONCRETE
 WYOMING ELECTRIC INC of SHERIDAN, WY • DAVID NELSON, ELECTRICAL
 XHITO'S PAINTING of GILLETTE, WY • LUIS SALAZAR, TRIM CARPENTRY PAINT FLOORING

It was moved by Dean Thompson, seconded by Chad Renken, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Renken, Scott, Thompson, King, Drake, Vice Chairman Heibult, and Chairman Alt. Motion carried.

Announcements

Jim Brown reminded the Board of the upcoming Wyoming Conference of Building Officials Annual Business Meeting and Seminar on November 5, 2015. He stated the main topic will be regarding legal aspects of Code Administration.

Ken Rogers informed the Board, the 2015 Code Updates passed first reading at the October 6, 2015 Council Meeting. Ken stated the second reading would be on October 20, 2015.

Ken informed the Board that Jim Brown was re-elected to the ICC Board of Directors at the latest code hearings in Long Beach, CA.

The next regularly scheduled meeting will be Tuesday, November 10, 2015.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:35 p.m.

Prepared by:



Kim King, Administrative Assistant
Building Inspection Division

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

November 10, 2015

1	ANDERSON, DIRK of GILLETTE, WY • JOURNEYMAN HVAC TECH, COMFORT SYSTEMS HEATING & AC Lic# 2744
2	ANDERSON, VAUGHN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2135
3	ASHER, BRANT of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2144
4	ASHER, BRANT of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2145
5	BAUMANN, TANNER of GILLETTE, WY • APPRENTICE PLUMBER, MILLER MECHANICAL LLC Lic# 2762
6	BELL, RICK of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2152
7	BRITTON, ALFRED of GILLETTE, WY • MASTER ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2175
8	BUSH, STEVE of SHERIDAN, WY • MASTER PLUMBER, WESTIN MECHANICAL LLC Lic# 2186
9	BUSH, STEVE of SHERIDAN, WY • MASTER HVAC TECH, WESTIN MECHANICAL LLC Lic# 2187
10	BUSH, STEVE of SHERIDAN, WY • MASTER GAS PIPEFITTER, WESTIN MECHANICAL LLC Lic# 2188
11	CASHEN, DRAKE of GILLETTE, WY • APPRENTICE PLUMBER, WEST CONSTRUCTION LLC Lic# 2768
12	COREY, ARON of CASPER, WY • MASTER HVAC TECH, AIR COMFORT COMPLETE INC Lic# 2772
13	CRANSTON, KENT of GILLETTE, WY • MASTER ELECTRICIAN, CRANSTON ELECTRIC LLC Lic# 2748
14	DEEN, DUSTIN of GILLETTE, WY • APPRENTICE PLUMBER, WEST CONSTRUCTION LLC Lic# 2767
15	EASLEY, PAUL of DENVER, CO • MASTER ELECTRICIAN, EXPERT ELECTRIC INC Lic# 2759
16	ELLIS, CLINTON of GILLETTE, WY • MASTER GAS PIPEFITTER, BROWN CONSTRUCTION SERVICES LLC Lic# 2751
17	ELLIS, CLINTON of GILLETTE, WY • MASTER PLUMBER, BROWN CONSTRUCTION SERVICES LLC Lic# 2752
18	FORD, KASEY of CASPER, WY • APPRENTICE HVAC TECH, AIR COMFORT COMPLETE INC Lic# 2773
19	HEIMANN, LEN M of GILLETTE, WY • MASTER ELECTRICIAN, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 2326
20	HIXSON, NATHAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, LICENSE ACTIVE ONLY Lic# 2332
21	HIXSON, NATHAN of GILLETTE, WY • JOURNEYMAN PLUMBER, LICENSE ACTIVE ONLY Lic# 2333
22	HOFFMAN, EDGAR R of GILLETTE, WY • MASTER ELECTRICIAN, PRO ELECTRIC INC Lic# 2335
23	JUBY, CURTIS E of GILLETTE, WY • MASTER ELECTRICIAN, PRO ELECTRIC INC Lic# 2349
24	LEVANEN, RANDY of GILLETTE, WY • MASTER GAS PIPEFITTER, MOUNTAIN PEAK BUILDERS LLC Lic# 1527
25	LEVANEN, RANDY of GILLETTE, WY • MASTER PLUMBER, MOUNTAIN PEAK BUILDERS LLC Lic# 1528
26	MILLER, JEREMY of GILLETTE, WY • APPRENTICE PLUMBER, MILLER MECHANICAL LLC Lic# 2763
27	MILLS, LARRY of GILLETTE, WY • MASTER ELECTRICIAN, MILLS ELECTRIC LLC Lic# 2761

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

November 10, 2015

28	MINICK, LORRAN of GILLETTE, WY • MASTER HVAC TECH, EASTERN WYOMING MECHANICAL PLUMBING HEAT Lic# 1615
29	MITCHELL, SHANNON of CASPER, WY • MASTER ELECTRICIAN, S & M ELECTRIC Lic# 2093
30	STEWART, TIMOTHY of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, LONG'S PLUMBING & HEATING INC Lic# 2120
31	STEWART, TIMOTHY of GILLETTE, WY • APPRENTICE PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 2121
32	TOWNLEY, RYAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2766
33	WINTERHOLLER, RICHARD R of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2043

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS

November 10, 2015

1	360 LANDSCAPING of GILLETTE, WY • REICHER OESTERLE, LANDSCAPING & FENCING
2	360 LANDSCAPING of GILLETTE, WY • REICHER OESTERLE, NONSTRUCTURAL CONCRETE
3	A & D ENVIRONMENTAL SERVICES (GA) LLC of BUFORD, GA • DALE CARPENTER, EXCAVATION & GRADING
4	AIR COMFORT COMPLETE INC of CASPER, WY • ARON COREY, MECHANICAL
5	ALAMO CONSTRUCTION of GILLETTE, WY • JORGE PINA, EXCAVATION & GRADING
6	ALAMO CONSTRUCTION of GILLETTE, WY • JORGE PINA, NONSTRUCTURAL CONCRETE
7	AMERICAN REMODELING INC of LITTLETON, CO • KENA BLAIS, WIND SIDING GUTTER GARAGE DOOR
8	ASSOCIATED GLASS INC of GILLETTE, WY • CASEY BARNES, MISCELLANEOUS
9	ASSOCIATED GLASS INC of GILLETTE, WY • CASEY BARNES, WIND SIDING GUTTER GARAGE DOOR
10	B & B LAWN CARE LLC of PIEDMONT, SD • BRANDON HEID, LANDSCAPING & FENCING
11	B & L OILFIELD SERVICE INC of GILLETTE, WY • BARRY STEEG, LANDSCAPING & FENCING
12	BIG SKY EXTERIOR DESIGNS of BILLINGS, MT • MARK MOREHEAD, WIND SIDING GUTTER GARAGE DOOR
13	BLACK HAWK CRANE & RIGGING INC of GILLETTE, WY • KIRSTEN ELIASSEN, MISCELLANEOUS
14	BROWN CONSTRUCTION SERVICES LLC of GILLETTE, WY • CLINTON ELLIS, GAS PIPEFITTER
15	BROWN CONSTRUCTION SERVICES LLC of GILLETTE, WY • CLINTON ELLIS, PLUMBING
16	BUILDER SERVICES GROUP INC of DAYTONA, FL • SCOTT ZUNK, INSULATION
17	CAMPBELL COUNTY of GILLETTE, WY • CURTIS WENDLING, ELECTRICAL
18	CAMPBELL COUNTY ROAD & BRIDGE of GILLETTE, WY • KEVIN GEIS, EXCAVATION & GRADING
19	CHAMPION WINDOWS CO of LOVELAND, CO • TOM YETTER, RESIDENTIAL CONTRACTOR
20	CHICK LAWN SERVICES LLC of GILLETTE, WY • JOHN CHICK, LANDSCAPING & FENCING
21	CONRAD'S BIG C SIGNS of RAPID CITY, SD • DANIEL ANDERSON, ELECTRICAL
22	CRANSTON ELECTRIC LLC of GILLETTE, WY • KENT CRANSTON, ELECTRICAL
23	CSI ELECTRICAL LLC of GILLETTE, WY • ALFRED BRITTON, ELECTRICAL
24	CUSTOM POOLS of GRAND FORKS, ND • MARK NAASTAD, MISCELLANEOUS
25	EXPERT ELECTRIC INC of DENVER, CO • PAUL EASLEY, ELECTRICAL
26	G M NORTHRUP CORPORATION of PRIOR LAKE, MN • JEFF JOHNSON, GENERAL CONTRACTOR
27	HARRELL'S BOBCAT SERVICE LLC of GILLETTE, WY • LARRY HARRELL, EXCAVATION & GRADING

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**November 10, 2015**

28	HARRELL'S BOBCAT SERVICE LLC of GILLETTE, WY • LARRY HARRELL, LANDSCAPING & FENCING
29	HOM' SOLUTIONS INC of DENVER, CO • JAMES AMBROSE, RESIDENTIAL CONTRACTOR
30	ISEC INCORPORATED of GREENWOOD VILLAGE, CO • BRANDEN DERKS, TRIM CARPENTRY PAINT FLOORING
31	JDP SNOW REMOVAL of GILLETTE, WY • JOSEPH PETTIT, EXCAVATION & GRADING
32	JDP SNOW REMOVAL of GILLETTE, WY • JOSEPH PETTIT, TRIM CARPENTRY PAINT FLOORING
33	JKL ASSOCIATES INC of BILLINGS, MT • WAYNE PAULSEN, EXCAVATION & GRADING
34	JTJ INTERIOR WOODWORKS of SHERIDAN, WY • JOEL HOLLENBECK, TRIM CARPENTRY PAINT FLOORING
35	LIECHTY HOMES INC of JAMESTOWN, ND • CURTIS LIECHTY, MANUFACTURED HOME INSTALLATION
36	LONG'S PLUMBING & HEATING INC of GILLETTE, WY • MIKE WINTERHOLLER, GAS PIPEFITTER
37	LONG'S PLUMBING & HEATING INC of GILLETTE, WY • MIKE WINTERHOLLER, PLUMBING
38	MCKINNON FLOORING of GILLETTE, WY • KATIE HERNANDEZ, TRIM CARPENTRY PAINT FLOORING
39	MELGAARD CONSTRUCTION CO INC of GILLETTE, WY • DONITA MUNN, EXCAVATION & GRADING
40	MILLS ELECTRIC LLC of GILLETTE, WY • LARRY MILLS, ELECTRICAL
41	MOUNTAIN PEAK BUILDERS LLC of GILLETTE, WY • RANDY LEVANEN, GAS PIPEFITTER
42	MOUNTAIN PEAK BUILDERS LLC of GILLETTE, WY • RANDY LEVANEN, PLUMBING
43	NATIONAL LIGHTNING PROTECTION of AURORA, CO • BRANDON STONIER, MISCELLANEOUS
44	NEW HORIZONS ALTERNATIVE ENERGY of GILLETTE, WY • CURT GRAUMANN, GENERAL ROOFING
45	NEW HORIZONS ALTERNATIVE ENERGY of GILLETTE, WY • CURT GRAUMANN, WIND SIDING GUTTER GARAGE DOOR
46	NEW LOOK CONSTRUCTION of MOORCROFT, WY • SEAN WENDLING, BUILDING CONTRACTOR
47	OPIE'S MOBILE HOME TRANSPORT of SHERIDAN, WY • JEFFREY O'BRIEN, MANUFACTURED HOME INSTALLATION
48	OVERHEAD DOOR CO OF CASPER of CASPER, WY • ROY PARMELY, WIND SIDING GUTTER GARAGE DOOR
49	PAPERHANGERS ETC of GILLETTE, WY • LINDA LINDSEY, TRIM CARPENTRY PAINT FLOORING
50	PAVEMENT RESTORATION INC of TAMPA, FL • HUBERT BEASLEY, NONSTRUCTURAL CONCRETE
51	PRO ELECTRIC INC of GILLETTE, WY • EDGAR HOFFMAN, ELECTRICAL
52	PRO ELECTRIC INC of GILLETTE, WY • EDGAR HOFFMAN, SIGNAGE
53	R & O CONSTRUCTION CO of OGDEN, UT • PAUL TIPPETS, GENERAL CONTRACTOR
54	RUBY DRILLING CO INC of GILLETTE, WY • CLINT RUBY, MISCELLANEOUS

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**November 10, 2015**

55	S & M ELECTRIC of CASPER, WY • SHANNON MITCHELL, ELECTRICAL
56	S2M CONSTRUCTION INC of GLENWOOD SPRINGS, CO • SCOTT MILLER, STRUCTURAL CONCRETE
57	S-N-K RESTORATION of FORT COLLINS, CO • KYMBERLIE WILEY, MASONRY (VNR)
58	SNOWMAN CONSTRUCTION LLC of LAKE CRYSTAL, MN • BRAD SNOW, WIND SIDING GUTTER GARAGE DOOR
59	STEVE MULKEY of GILLETTE, WY • STEVE MULKEY, TRIM CARPENTRY PAINT FLOORING
60	TBN BUILDERS LLC of WRIGHT, WY • TROY NOEL, RESIDENTIAL CONTRACTOR
61	TLC HOME IMPROVEMENT of GILLETTE, WY • TRACY SESSIONS, TRIM CARPENTRY PAINT FLOORING
62	TRI MOUNTAIN CONSTRUCTION INC of GILLETTE, WY • JOHN ALT, GENERAL CONTRACTOR
63	WACHS VALVE AND HYDRANT SERVICE of BUFFALO GROVE, IL • WAYNE PRATT, MISCELLANEOUS
64	WALKER INSPECTION LLC of GILLETTE, WY • BARRY HAYDEN, EXCAVATION & GRADING
65	WALKER INSPECTION LLC of GILLETTE, WY • BARRY HAYDEN, LANDSCAPING & FENCING
66	WALKER INSPECTION LLC of GILLETTE, WY • BARRY HAYDEN, NONSTRUCTURAL CONCRETE
67	WESTERN EXCAVATING of EAST LANSING, MI • NICK JORAE, EXCAVATION & GRADING
68	WESTERN EXCAVATING of EAST LANSING, MI • NICK JORAE, WATER & SEWER PIPELAYER
69	WESTERN WATER CONDITIONING INC of GILLETTE, WY • MARK MARLENEE, MISCELLANEOUS
70	WESTERN X CONSTRUCTION of GILLETTE, WY • DUSTIN HERREN, EXCAVATION & GRADING
71	WESTIN MECHANICAL LLC of SHERIDAN, WY • STEVE BUSH, GAS PIPEFITTER
72	WESTIN MECHANICAL LLC of SHERIDAN, WY • STEVE BUSH, MECHANICAL
73	WESTIN MECHANICAL LLC of SHERIDAN, WY • STEVE BUSH, PLUMBING
74	WESTON ENGINEERING of UPTON, WY • JERRY HUNT, EXCAVATION & GRADING
75	WHITE & TIGHT INDUSTRIES of GILLETTE, WY • MARCUS BLACK, INSULATION
76	WHITE & TIGHT INDUSTRIES of GILLETTE, WY • MARCUS BLACK, NONSTRUCTURAL CONCRETE
77	WILSON WELDING INC of GILLETTE, WY • JOEL WILSON, MISCELLANEOUS
78	WINDCREEK SERVICES INC of GILLETTE, WY • DON WILLIAMSON, EXCAVATION & GRADING
79	WINDCREEK SERVICES INC of GILLETTE, WY • DON WILLIAMSON, NONSTRUCTURAL CONCRETE
80	WINDCREEK SERVICES INC of GILLETTE, WY • DON WILLIAMSON, WATER & SEWER PIPELAYER



CAMPBELL COUNTY PUBLIC LAND BOARD MEETING AGENDA

November 12, 2015 – 6:30 P.M.

1. MEETING CALLED TO ORDER AND QUORUM ANNOUNCED
2. APPROVAL OF AGENDA
3. APPROVAL OF OCTOBER 8, 2015 CCPLB MEETING MINUTES
4. APPROVAL OF WARRANTS
5. FOLLOW UP ITEMS FROM PREVIOUS MEETING
Please give a brief summary of listed topic
 - 5.1 Fox Park Road Report – Mr. Steven
 - 5.2 Capital Funds Deadline Report – Mr. Gilbertz
 - 5.3 City Coordination Meeting Report – Mr. Ostlund
 - 5.4 Time Limits on Presentations – Mr. Gilbertz
 - 5.5 Indian Races Decision – Mr. Gilbertz
6. MATTERS FOR DECISION
 - 6.1 Buckingham Proposals for Energy Hall and Heritage Center Theater - (Encl. #1)
7. MATTERS FOR DISCUSSION
 - 7.1 Discuss Conducting Board Elections
 - 7.2 Facility Master Plan Proposals
 - 7.3 Energy Exhibit Discussion
 - 7.4 Spirit Hall MOU Update
 - 7.5 General Managers Report
 - 7.6.1 Operational Planning Process
 - 7.6.2 Horse Racing Report
8. MATTERS FOR NOTING
 - 8.1 Major Correspondence
 - 8.1.1 Letter from County outlining new Board Appointment Schedule -(Encl. #2)
 - 8.2 Board Calendar – (Encl. #3)
 - 8.2.1 Discussion: Propose 2/25/2016 for Board/Staff Planning at 5:00
 - 8.3 Other Meetings
 - 8.3.1 Charney Training on 11/13/2015 from 8am-4pm in the Board Room
 - 8.3.2 30th Anniversary Event on 12/5/2015 from 5:00-6:30 p.m. in the Heritage Center
9. MEETING FINALIZATION
 - 9.1 Review action to be taken or assignments made
 - 9.2 Meeting Evaluation
 - 9.3 Next Meeting – December 10, 2015 at 6:30 p.m.
10. ADJOURNMENT

Campbell County Public Land Board
Meeting Minutes
October 8, 2015

Attachment A1

Board Members	Staff
Present: L.D Gilbertz, Jordan Ostlund, Marilyn Mackey, Don Hamm Absent: Duane Evenson, Shilo Lundvall, Mary Silvernell	Present: ReNae Keuck, Jaymi Gilmour-Crowley, Ashley Winn Absent: Paul Foster, Greg Rook, Mark Smith, Kathy Ashton
Legal Counsel	Guests
Present: Frank Stevens	Present: Tony Jarmusz representing the <i>News-Record</i> ; Tiffany Schwenke, Wendy Auzqui, Paula Moss, and Rhonda Stearns representing the <i>Wyoming Cowboy Hall of Fame</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Meeting Called	The meeting was called to order at 6:33 PM MDT on October 8, 2015, by Chair L.D. Gilbertz.		
2.	Approval of Agenda	The October 8, 2015 agenda was reviewed.	Mrs. Mackey moved to approve the October 8, 2015, agenda. The motion was seconded and passed.	
3.	Approval of CCPLB Meeting Minutes	The September 10, 2015 meeting minutes were reviewed.	The minutes of the September 10, 2015, meeting were approved as presented. The motion was seconded and passed.	
4.	Approval of Executive Session Meeting Minutes	The September 10, 2015 Executive Session meeting minutes were reviewed.	The minutes of the September 10, 2015, Executive Session meeting were approved as presented. The motion was seconded and passed.	
5.	Approval of Warrants	The Warrants for the October 8, 2015 meeting were reviewed. - September 2015 Accounts Payable Voucher Numbers 44539-44627 (General Fund/Special Events) in the amount of \$102,308.46. - September 2015 Manual Purchase Order Numbers 9011-9058 in the amount of \$197,945.93. - September 2015 Payroll Warrants in the amount of \$247,784.56 for the period of 8/16/2015-9/26/2015. <ul style="list-style-type: none"> • Suspense account was defined as a "holding" account. 	The warrants of the October 8, 2015 meeting were approved as presented.	
6.	Matters For Decision	6.1 There were no items for Board approval this month.		

7.	Matters for Discussion	<p>7.1 Tiffany Schwenke representing the Wyoming Cowboy Hall of Fame (WCHF) presented a PowerPoint proposal to the Board to have a museum on grounds.</p> <ul style="list-style-type: none"> • This idea was presented with the possibility of sharing building space and a parking lot with a proposed visitor's bureau. • The Board would like to see a more detailed plan, including operating costs and building space. • The Board was concerned about the sustainability but agreed it would be an asset to have on CAM-PLEX grounds. • The WCHF will take some time to create a plan and make a more detailed presentation to the Board at a later date. <p>7.2 Fox Park Road was discussed.</p> <ul style="list-style-type: none"> • Due to the current and future public use of Fox Park Road, the Board would like to get the road dedicated to the public. • The County has been previously plowing the road for CAM-PLEX as a favor but is not currently taking ownership of the road. • The County and City have not come to an agreement on who is responsible for the road. <p>7.3 The Board debriefed from the September Planning Meeting.</p> <ul style="list-style-type: none"> • The meeting was very beneficial for everyone who was present. The Board was able to accomplish many tasks while they were there. • The meeting helped to clarify what direction the Board would like to go and what direction they would like to see Paul go in. <p>7.4 Use of capital funds for the facility masterplan was discussed.</p> <ul style="list-style-type: none"> • Chairman Gilbertz met with Commissioner Shober to discuss fund options. Commissioner Shober informed him the money set aside for Heritage Center and Energy Hall should be used only for those buildings and could be used towards a masterplan for each of those buildings. • Heritage Center will need at least a 2 year notice before closing for a remodel with events being scheduled this far in advance. 	7.5 No action taken.	<p>7.2 Mr. Stevens will look into the County and City's plans for making the road public in the future.</p> <p>7.4 Chairman Gilbertz will inquire about what happens to the funds if they are not used by a deadline.</p> <p>7.4 The Board would like Paul to ask Dale Buckingham what we could do with the money we have.</p> <p>7.4 The Board would like for Paul to move forward with getting bids for the comprehensive masterplan in order to include this in the 2016-2017 budget.</p>
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	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	Matters for Discussion (continued)	<p>7.5 Frank updated the Board on the Spirit Hall MOU.</p> <ul style="list-style-type: none"> The County asked the Board to revise the MOU. The County wanted funding for major projects to come from CAM-PLEX. This change was made on the MOU, subject to final approval from the Board and CCPRD Board. The MOU will be on next month's agenda to approve. <p>7.6 ReNae gave General Manager's report on behalf of Paul.</p> <p>7.6.1 Horse Racing Report</p> <ul style="list-style-type: none"> The event went well overall and they would like to come back in the spring and fall of next year. There will be a staff meeting with Eugene Joyce to discuss changes for next year. There is concern with the dates conflicting with the Fizz Bomb event as stalling and warm up spacing will need to be discussed. <p>7.6.2 Fair Board Meeting Summary</p> <ul style="list-style-type: none"> This event was an overall success and the Fair Board said it was their "best fair year they've had." Some changes were discussed by the Fair Board and CAM-PLEX staff for next year's event. 		<p>7.5 The Board requests Mr. Stevens and Paul to look over the MOU and present for approval at the next meeting.</p> <p>7.6.1 The Board requests Paul to look into the scheduling and stalling and warm up spacing for these events.</p> <p>7.6.1 ReNae will make sure this concern is on the agenda to discuss in the meeting with staff and Eugene.</p>
8.	Matters for Noting	<p>8.1 Major Correspondence</p> <ul style="list-style-type: none"> Chairman Gilbertz sent a letter to the City and County (Attachment A1) proposing a change to the date in which they appoint new Board members to assume their responsibilities. The Chairman's understanding is everyone is in agreement. <p>8.2 Updated Board Calendar.</p> <ul style="list-style-type: none"> This will be completed by the November meeting. <p>8.3 Chamey Training will be November 13, 2015 from 8AM-5PM.</p>		<p>8.1 Mr. Ostlund will attend a meeting with Louise Carter King and report back to the Board.</p>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
9.	Meeting Finalization	<p>9.1 Review action to be taken or assignments made.</p> <ul style="list-style-type: none"> Ms. Winn and Ms. Ashton will complete the minutes and send to Board members for review. Mr. Stevens will have the Spirit Hall MOU. Mr. Ostlund will report on his meeting with the City. <p>9.2 Meeting evaluation.</p> <ul style="list-style-type: none"> Decide on a time limit for guest presenters. (The Chairman can remind them of this when they start.) <p>9.3 Next CCPLB meeting will be November 12, 2015 at 6:30 PM.</p> <ul style="list-style-type: none"> Chairman Gilbertz received an inquiry about CAM-PLEX hosting the Indian Races. 		<p>9.1 Ms. Ashton will forward all Board members and Managers the minutes for review and input.</p> <p>9.2 Board members need to decide a time limit for presentations.</p> <p>9.3 Chairman Gilbertz would like the Board to think about this possibility of Indian Races in the future.</p>
10.	Adjournment	Meeting was adjourned at 8:07 PM MDT		

Respectfully submitted,

Jordan Ostlund, Secretary

Attachment A1

1635 Reata Drive
Gillette, WY 82718

cam-plex@vcn.com
www.cam-plex.com



Phone 307-682-0552
Fax 307-682-8418
Tickets 307-682-8802

October 2, 2015

Campbell County Commissioners
Attn: Chairman Matt Avery and County Commissioners
500 South Gillette Ave.
Gillette, WY 82717

Dear Chairman Avery and Commissioners,

As part of recently completed board training and in an effort to improve efficiency to create a stronger Land Board, I would like to propose changes to the existing Land Board appointment procedures. These changes have been discussed with the commissioners at our quarterly meeting, and with city representatives for consideration.

Currently Board members are appointed and assume their responsibilities on January 1 of each calendar year. This schedule gives us very little time for training and orientation of new board members before budget decisions need to be made. It also puts new board members into the budget cycle without any knowledge of organizational priorities. It has been problematic for these reasons.

I propose that board appointments change so that new board members assume their responsibilities on July 1 of each calendar year. We propose that the board appointment process be adjusted accordingly as far as application deadlines and candidate interviews. No other changes are necessary. We realize it will change the dates of your appointment schedules and it will extend all existing board member appointments by six (6) months. All board members are willing to serve for a longer period to support this change.

In addition, if you are supportive of this change we would like the new dates for the board appointment process so we can monitor the process as it occurs. I appreciate your time and consideration of this request. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "L.D. Gilbertz", is written over a horizontal line.

L.D. Gilbertz
Campbell County Public Land Board Chair

Enclosure #1



45 East Loucks Street, Suite 301
Sheridan, WY 82801
ph: 307.672.8270
info@dbarchitectsllc.com
www.dbarchitectsllc.com

November 4, 2015

Mr. Paul Foster – General Manager
Cam-Plex Multi Events Facilities
1635 Reata Drive
Gillette, WY 82718

RE: Energy Hall and Fine Arts – Interiors Upgrade – REVISED FEES

Paul,

In accordance with our telephone conversation on Monday the 2nd, we have revised our fees to upgrade the interior finishes at Energy Hall and the Heritage Fine Arts Center. As mentioned previously, we will be working with McKinley Wood at Mechanical Design Works, Inc. for HVAC work and Doug Vallis at Electrical Design Consultants for electrical work that will be required as a result of the interior remodels. As discussed, our AE team will provide Preliminary Design and Construction Documents for the interior upgrades of Energy Hall and Fine Arts. We will not be providing Bidding, Construction Administration or Project Closeout services at this time. By providing design services through Construction Documents, the project(s) will be fully defined and a solid opinion of construction costs can be established for the Cam-Plex to secure funding for the construction.

SCOPE OF THE PROJECT

Energy Hall:

- Upgrade Finishes in Main Hall:
 - Floor Coverings
 - Possible Base / Wainscoting
 - Walls (including finishes on the existing modular wall panels)
 - Ceilings
 - Lighting
- FFE amenities such as artwork, interior planters, lobby furniture, etc.
- Upgrade IT capabilities in Main Hall
- Upgrade finishes in Toilet Rooms
- Upgrade finishes and furnishings in support areas such as the reception, conference rooms and offices
- Acoustical treatments if necessary

Fine Arts Heritage Center:

- Upgrade Finishes in Lobby:
 - Possible Carpet upgrade, although existing carpet is fairly new and in good shape
 - Possible Base / Wainscotting
 - Walls
 - Ceilings
 - Lighting
 - Remove or replace translucent skylights that leak
- FFE amenities such as artwork, interior planters, lobby furniture, etc.
- Upgrade Finishes in Toilet Rooms
- Upgrade Finishes in Star Dressing Rooms
- Upgrade Finishes in Chorus Dressing Rooms
- Upgrade Finishes in Theater
- Upgrade Finishes in Galleria between the Art Gallery and Administration Offices
- Upgrade Finishes at Art Gallery
- Remove or replace all translucent skylights that leak with commercial skylights or clerestory openings.

SCOPE OF AE SERVICES

INVESTIGATION/PRELIMINARY DESIGN PHASE SERVICES

During this first phase we will consult with Cam-Plex staff and end users and any other key stakeholders to determine project goals and requirements. From these initial meetings we will determine the “program” for the project. The program, or architectural program, is the term used to define the required functions of the project. It will include estimated square footage of each usage type and any other elements that achieve the project goals. During preliminary design, we will develop conceptual drawings, documents, or other media that illustrate the concepts of the design and include spatial relationships, scale, and form for the Cam-Plex for review. Preliminary design also is the research phase of the project, when existing conditions, Code requirements and any other defining parameters are identified and addressed. This phase produces a final preliminary design, that is the culmination of our design and review process with the Cam-Plex to establish the final results of the project. Costs are estimated based on overall project volume. The design then moves forward to the design development phase.

Deliverables: Preliminary design will include, floor plan(s), sections, selected interior elevations, and other illustrative materials; computer images, renderings, or models. Drawings will include overall dimensions, and a construction cost is estimated.

CONSTRUCTION DOCUMENTS PHASE SERVICES

We will divide our Construction Documents phase into two milestones. The first is a Design development (DD) milestone that will take the documents to about 35% completion. During Design Development we will use the Preliminary design documents as a starting point and provide further

development and definition of the construction work that will need to be done. This phase lays out mechanical, electrical, plumbing, structural, and architectural details. The DD milestone drawings will show specific design elements such as material types and location of design amenities. The level of detail provided in this 35% package will be sufficient for Cam-Plex staff and stakeholders to gain an understanding of all amenities, materials, finishes and systems that will be included in the project. In addition to the correspondence and dialog that the AE team will have with Cam-Plex staff during Design Development, we will facilitate a comprehensive 35% review meeting to review the DD documents and get feedback from you. We will also update the cost estimates at this time.

Deliverables: the 35% (Design Development Package will include floor plans, sections, and interior elevations with full dimensions. We will also provide color boards and other graphic materials that define and illustrate the final interiors upgrade at Energy Hall and Fine Arts. This includes information on mechanical and electrical systems and fixtures. We will have all of our technical specifications identified at this milestone along with an update cost estimate.

The next step is to move fully into the development of the construction documents (CDs). Once Cam-Plex staff and the AE team are in agreement about the scope of work, design elements and costs produced during at the 35% level, the AE team will move forward and produce drawings with greater detail. These documents will include specifications for construction details and materials. Once we reach a point where the documents are approximately 65% complete we will have another milestone review meeting with Cam-Plex staff. The review meeting is an opportunity for needed minor changes that may arise as the result of the ongoing design process. We will also update the construction cost estimate again to make sure that we are staying track with the costs. If all parties are content with status of the project at 65%, we will proceed with completion of the Construction Documents. Once CDs are produced, the AE team will provide a final Quality Assurance/Quality Control review of the documents before they are ready to issue to Contractors for bidding. Concurrently with the QA/QC review, Cam-plex staff should do their own final review of the documents to insure that the documents meet the goals and objectives of the Cam-Plex. At the completion of this phase the Construction Documents will be ready to issue to potential contractors.

Deliverables: 65% review package will include a progress set of all drawings and specifications at their current level of completion. Final Construction Documents will include a full set of AE documents stamped and sealed and ready to issue to prospective bidders.

BIDDING, CONSTRUCTION ADMINISTRATION, AND PROJECT CLOSEOUT SERVICES are not included in the architect's services at this time. Upon securing funding and establishing a construction schedule, The Cam-Plex and DBA will negotiate Bidding, CA and Project Closeout fees for those services.

SCHEDULE

We are available to begin work immediately and estimate that it will take about 6 months to accomplish the design work. A final schedule will be established when DBA is authorized to proceed with the work.

PROPOSED FEES

ENERGY HALL INTERIORS UPGRADE

PRELIMINARY DESIGN:	\$20,155.00
CONSTRUCTION DOCUMENTS:	\$25,370.00
TOTAL AE FEES for ENERGY HALL:	\$45,525.00

HERITAGE CENTER FINE ARTS INTERIORS UPGRADE

PRELIMINARY DESIGN ONLY:	\$25,760.00
CONSTRUCTION DOCUMENTS:	\$37,580.00
TOTAL FEES FOR FINE ARTS	\$63,340.00

TOTAL AE FEES: \$108,865.00

- DBA considers work at the Cam-Plex local work and does not charge travel or per diem costs.
- DBA carries Professional Liability (Errors and Omissions) Insurance, General Liability Insurance, and Worker's Compensation Insurance.
- Upon Acceptance of the fee proposal, DBA would like to enter into an AIA Owner-Architect agreement satisfactory to the Cam-Plex.

Thanks again for this opportunity.

Sincerely,



Dale Buckingham – AIA, President
DALE BUCKINGHAM ARCHITECTS, LLC

Enclosure #2



OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

Robert P. Palmer, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

G. Matthew Avery, Chairman
Rusty Bell
Garry G. Becker, M.D.
Micky Shober
Mark A. Christensen

November 4, 2015

Mr. L.D. Gilbertz
Joint Powers Public Land Board
174 Black & Yellow Road
Gillette, WY 82718

RE: Joint Powers Public Land Board Term Extension

Dear Mr. Gilbertz,

On November 3, 2015, the Campbell County Board of Commissioners extended your appointment to the Joint Powers Public Land Board to fulfill a three year term, ending June 30, 2016. In accordance with your October 2nd letter, this extension will create more time for new board member orientation and training before the next budget is due.

L.D., should you have any questions, I would invite you to call our office.

Sincerely,

Kendra Anderson
Senior Administrative Assistant

xc: Paul Foster, General Manager
City of Gillette

November 2015

November 2015						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

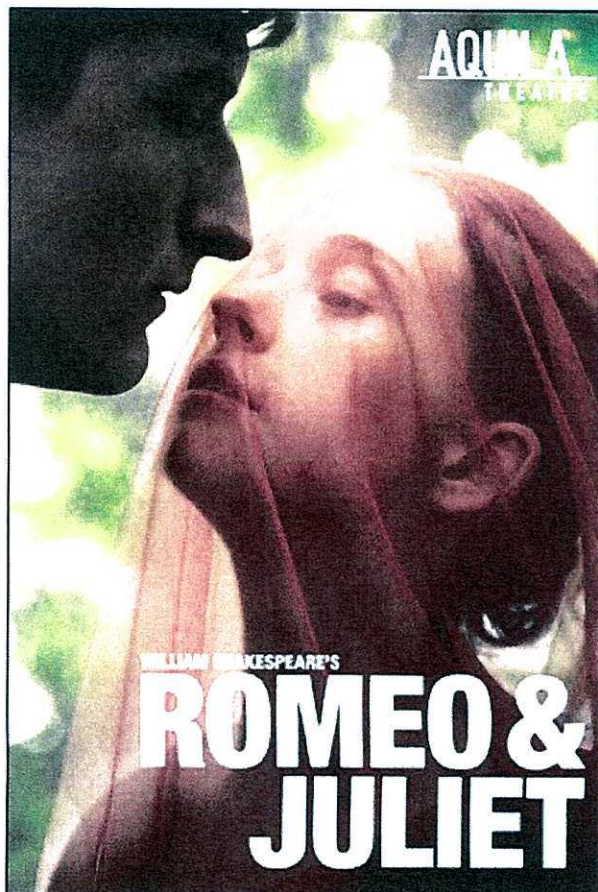
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 1	2	3	4	5	6	7
8	9	10	11	12 6:30pm CCPLB Board Meeting (Board Room)	13 8:00am Bill Charney Training (Board Room)	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	Dec 1	2	3	4	5

December 2015

December 2015						
Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2016						
Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 29	30	Dec 1	2	3	4	5 5:00pm CAM-PLEX 30th Anniversary Event (CAM-PLEX Heritage Center Lobby)
6	7	8	9	10 6:30pm CCPLB Board Meeting (Board Room)	11	12
13	14	15	16	17 6:00pm Joint Powers Land Board Quarterly Meeting Dec (Campbell County Commissioner's	18	19
20	21	22	23	24	25	26
27	28	29	30	31	Jan 1, 16	2



NOVEMBER 13
7:00 PM



682-8802

CAM-PLEX.COM

This performance may be funded in part by the Campbell County Community Public Recreation District, corporate and private sponsors, WESTAF (the Western Arts Federation), and the Wyoming Arts Council through funding from the Wyoming State Legislature and the National Endowment for the Arts.

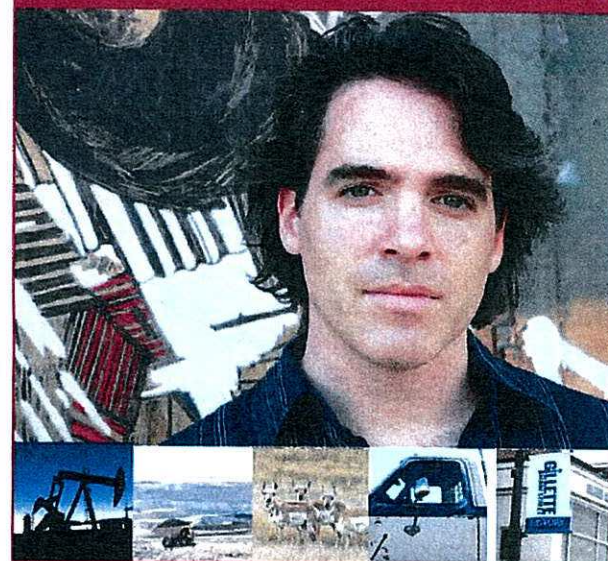


NOVEMBER 17
4:00 & 8:00 PM
CAM-PLEX HERITAGE CENTER

mannheimsteamroller.com

DECEMBER 5
7:00PM

DANIEL KELLY:
RAKONTO

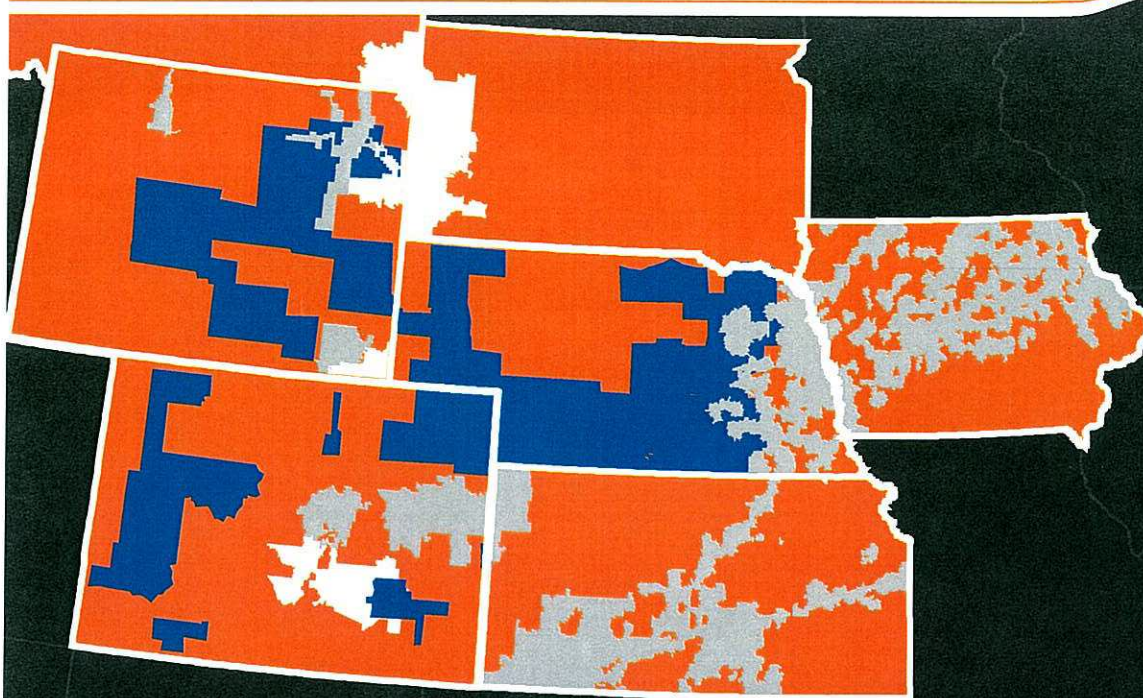


This one of a kind performance is
comprised of original music,
photographs and interviews about
life in Campbell County.

682.8802 CAM-PLEX Heritage Center Theater CAM-PLEX.COM

This performance may be funded in part by the Campbell County Community Public Recreation District, corporate and private sponsors, WESTAF (the Western Arts Federation), and the Wyoming Arts Council through funding from the Wyoming State Legislature and the National Endowment for the Arts.





SourceGas footprint

- ▶ Total customer count: Approximately 425,000
- ▶ Total communities served: 397 in Arkansas, Colorado, Nebraska and Wyoming

BHC and SourceGas pro forma combined footprint

- ▶ Total customer count: Approximately 200,000 electric and 1 million gas
- ▶ Total communities served: 790 in Arkansas, Colorado, Iowa, Kansas, Montana, Nebraska, South Dakota and Wyoming




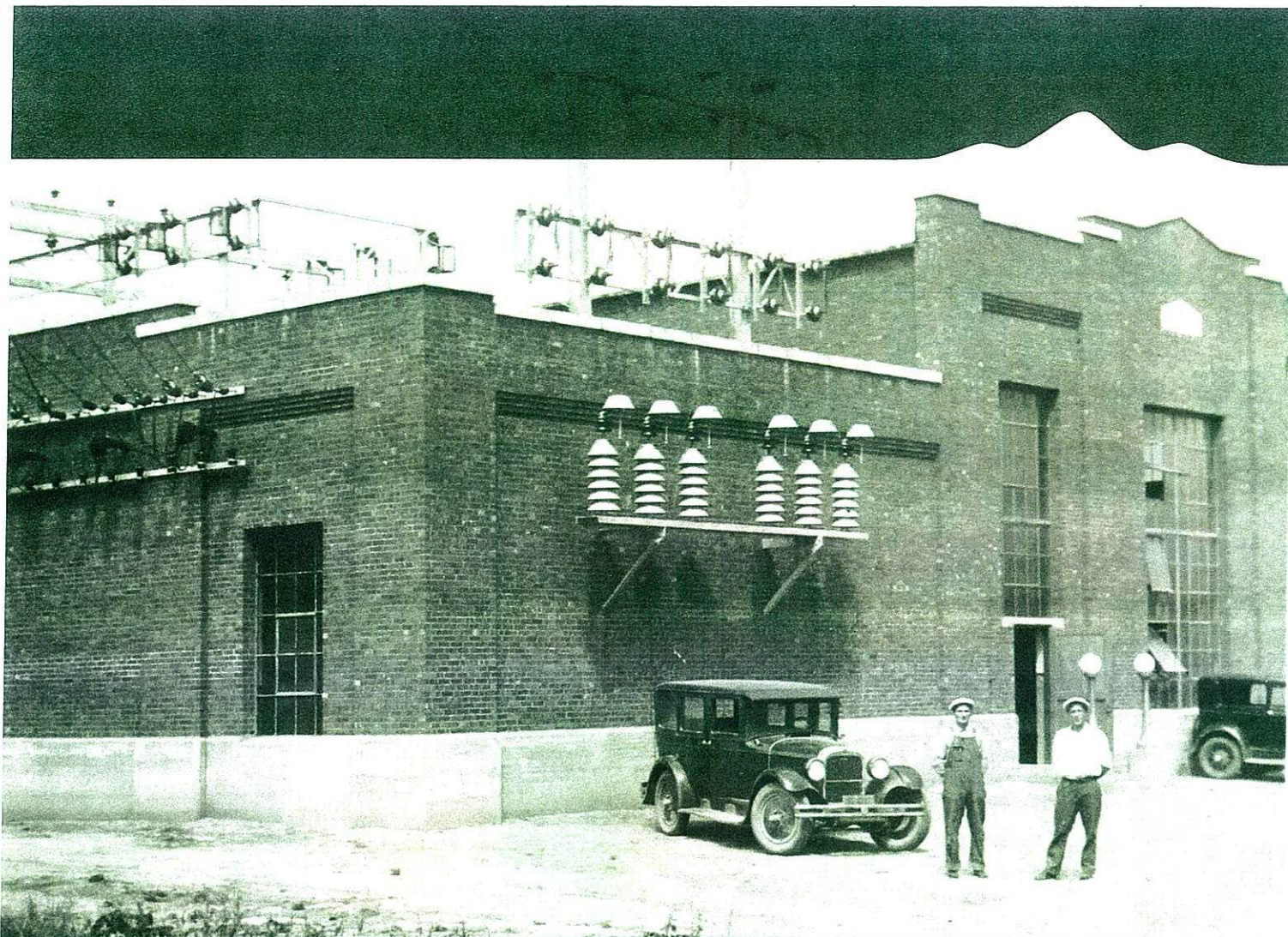
Great Strategic Fit



FAST FACTS

- ✓ The combined company brings together two well-regarded utility operators, with complementary geographic footprints, creating a strong utility company with enhanced operational expertise and financial resources to meet the region's energy needs.
- ✓ The four SourceGas natural gas utilities fit well with our existing operations in Colorado, Nebraska and Wyoming, while adding new service territory in Arkansas.
- ✓ Bringing SourceGas into the BHC corporate family fits our strategic growth goal to acquire utilities in or adjacent to our existing geographic footprint and jurisdictions.
- ✓ We've safely and reliably served customers' energy needs for more than 130 years. The combination capitalizes on our expertise in operating utilities in predominantly rural areas and aligns with our proven skills in managing regulated utility businesses.
- ✓ We expect to close on the transaction during the first half of 2016, following regulatory approvals.

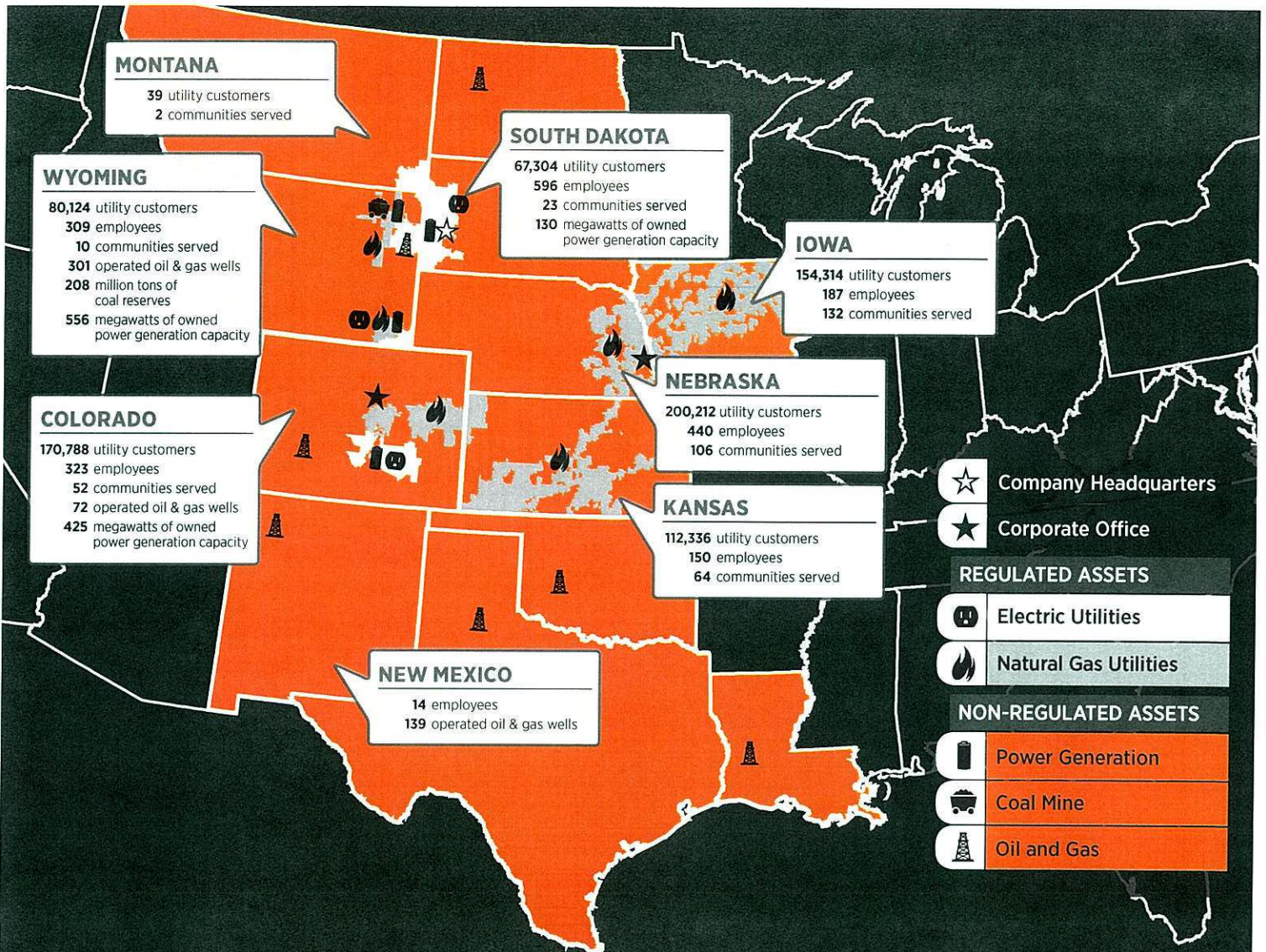
Stay up-to-date at 



Pluma Plant near Lead, S.D., circa 1928.

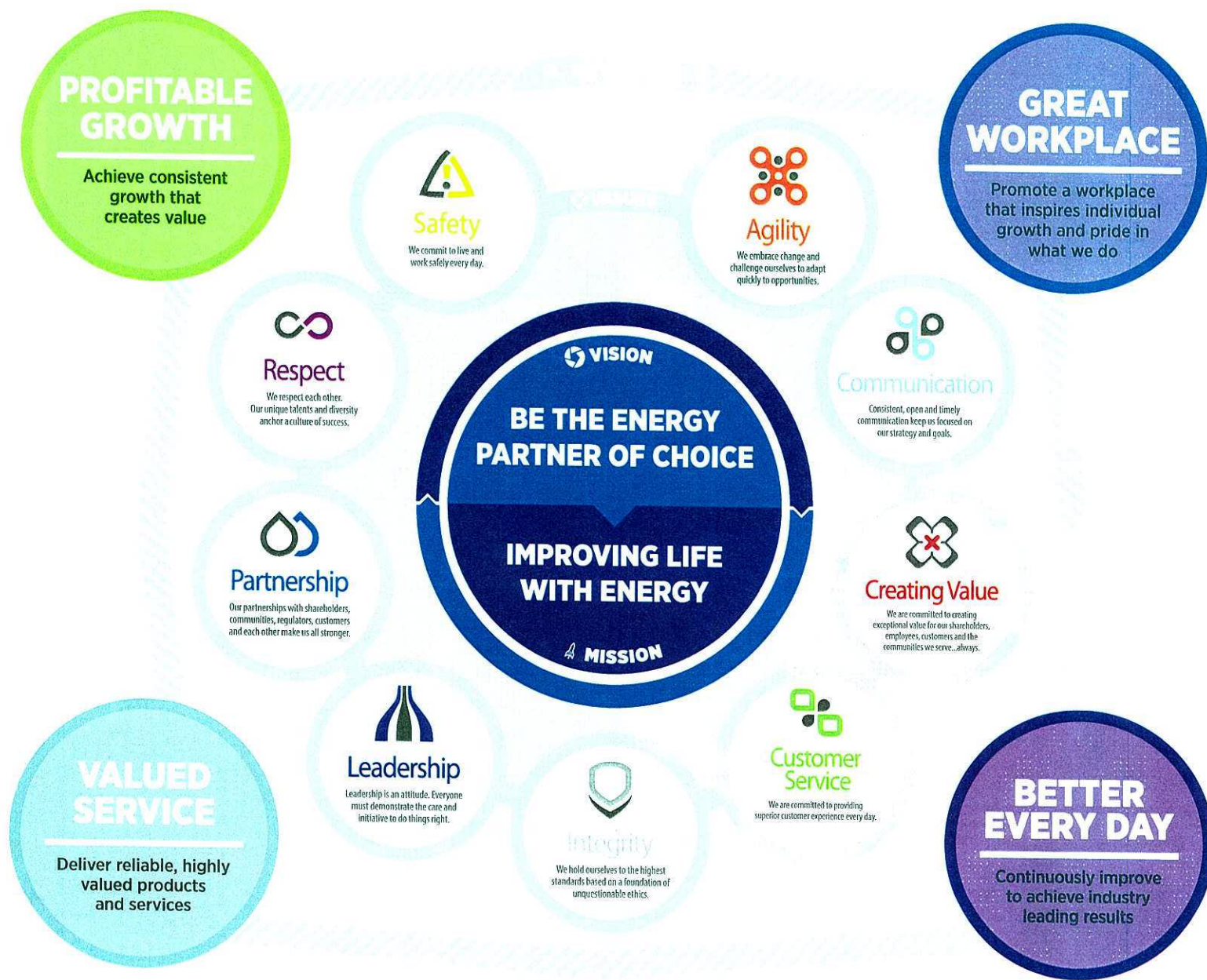
A HISTORY OF GROWTH AND VALUE

- ✓ We're pretty proud of our history in the Black Hills, which started in the days of the prospectors, Wild Bill Hickok and Calamity Jane.
- ✓ Our legacy company started serving electric customers in Deadwood, South Dakota in 1883. The company was soon sold to new investors to "introduce lights into all the towns and cities of the Hills" and the name Black Hills Electric Light Company was born.
- ✓ More than 130 years later, things have calmed down considerably in the Black Hills, but business continues to boom. Today we are publicly traded on the New York Stock Exchange (BKH), with a market capitalization of approximately \$1.9 billion.
- ✓ We provide consistent value to our customers and shareholders, and have had 45 consecutive years of annual dividend increases.
- ✓ **Our vision: Be the Energy Partner of Choice**
 - We strive to be the energy partner of choice. Whether our customers are served by our regulated or non-regulated businesses, we want them to value our service and business relationship.
- ✓ **Our mission: Improving Life with Energy**
 - Every day, we want to be improving life with energy. We produce, market and deliver the vital electricity, coal, oil and natural gas that our customers need. Through our efforts, products and services, we also share our personal energy to strengthen our communities and support growth and development.



IMPROVING LIFE WITH ENERGY

- Over the past 10 years, our company has grown from serving 62,000 Black Hills Power electric customers to providing natural gas and electricity to almost 800,000 utility customers throughout seven states in nearly 400 communities.
- Our \$3.46 billion company is one of the largest publicly traded companies headquartered in South Dakota. We employ more than 2,000 people in seven states. We provide customers with natural gas and utility services, generate wholesale electricity and produce natural gas, crude oil and coal.
- Although we're based in Rapid City, we also have 68 additional offices and service centers in Colorado, Iowa, Kansas, Montana, Nebraska, South Dakota and Wyoming.
- Our energy takes the form of economic development programs, community giving, volunteerism, serving on local boards and membership in community groups. For example, just last year, we pledged nearly half a million dollars to the various United Way organizations that support the areas where we live, work and play.

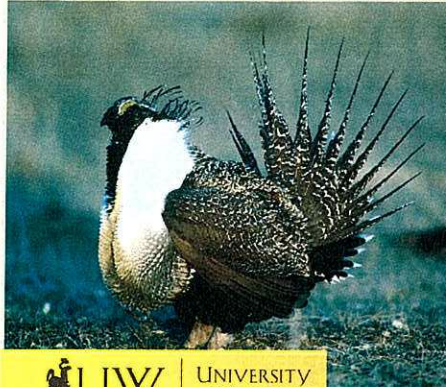


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SATURDAY UNIVERSITY



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Photo courtesy WyoFile



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DOORS OPEN AT 5:30 PM
BUFFET AND DESSERT

ROUNDTABLE DISCUSSION WITH SPEAKERS

**Indirect Responses of Sagebrush-dependent
Wildlife to Energy Development in Wyoming**

Dr. Jeffrey L. Beck

Associate Professor
Department of Ecosystem Science and Management
College of Agriculture
University of Wyoming

Sagebrush-dominated rangelands in Wyoming provide essential habitat for a variety of vertebrate species that require or depend upon sagebrush, including ungulates and the greater sage-grouse (*Centrocercus urophasianus*). These rangelands overlie economically important energy reserves including coal, natural gas, oil, uranium, and wind. In this presentation Dr. Jeff Beck will report findings from studies in Wyoming designed to obtain information to better harmonize energy extraction activities with viable wildlife populations in energy-impacted sagebrush habitats.

**Survival and Adaptation in the Shortgrass
Prairie: The Mid-Continental Steppe Ecosystem**

Matthew J. Craig

Biology Faculty
Department of Science
Gillette College

The plants and animals that have carved out niches in the shortgrass prairie ecosystem have developed adaptations to withstand climatic extremes, harsh competition, and taxing predation pressures. In this presentation Matt Craig will explore the adaptations of the extinct Pleistocene megafauna and current flora and fauna, including a look at how Cortez returned the horse to its ancestral home in the mid-continental steppe ecosystem.

**The Cowboy State in a World on the Move:
Exploring Contemporary Immigration Issues In
Wyoming**

Suzan M. Pritchett

International Human Rights Clinic
College of Law
University of Wyoming

Global migration is on the rise and national immigration reform appears illusive. As the least populous state in the nation, many assume that Wyoming is insulated from the larger immigration debate. However, immigrants continue to make Wyoming their home, and national and international immigration policies have an effect on local Wyoming communities. In this presentation, Professor Suzan M. Pritchett will give context to contemporary immigration issues in Wyoming and provide an opportunity for discussion on the future of immigration in the Cowboy State.

LEARN MORE AT: UWYO.EDU/SATURDAYU

University of Wyoming | uwyo.edu/saturdayu

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A special thank you to Campbell County Public Library.

Christmas Crafts Family Day

The Rockpile Museum invites families to join us on Saturday, Dec. 12, 2015 from 10 a.m. to noon to create Christmas crafts. Children age pre-school through 12 years and a parent or grandparent will work together to create holiday projects just in time for Christmas!

A few of the crafts we will make include:



Bottle Belly Snowmen
Baker's Twine Ornaments
Tealight Decorations
CD Spinner Ornaments



Additional crafts will remain a surprise until the big day!

Family Day events are FREE, but space is limited and reservations are required. All museum Family Day events require children and students to be accompanied by an adult. Call 682-5723 or e-mail rockpile@vcn.com to sign up while there is still space!



Come one, Come all to see Santa!

Santa Claus will also make a special appearance at the Museum from 11:30 a.m. to 1:30 p.m. All are welcome to stop by for refreshments and a visit with Santa. Parents, bring your own cameras!

*Join us at the Rockpile Museum
for*

*November discussion topic:
Upcoming Exhibits*

COFFEE WITH THE DIRECTOR



The first Friday of every month
9:00 A.M.
900 W. 2nd Street Gillette, WY

Bring your fresh ideas,
and we'll provide the
free coffee and
refreshments!

